



## **SPECIFICATIONS**

## **REQUEST FOR SEALED PROPOSALS**

### **ANNUAL ALUMINUM SULFATE/BLENDS SUPPLY**

### **WATER TREATMENT PLANT #1**

**RFB NO. 26-002-02-19**

## INVITATION TO BID

Sealed bids addressed to Lori A. Maldonado, Purchasing Agent, City of San Juan, 512 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Thursday, February 19, 2026, at 10:00 a.m., for Annual Aluminum Sulfate/ Blends Supply – Water Treatment Plant #1 at which time they will be taken to the City Hall Conference Room, and read aloud.

**REQUEST FOR SEALED PROPOSALS  
ANNUAL ALUMINUM SULFATE/ BLENDS SUPPLY  
WATER TREATMENT PLANT #1  
RFB NO. 26-002-02-19  
ATTN: LORI A. MALDONADO, PURCHASING AGENT  
CITY OF SAN JUAN  
512 S. NEBRASKA AVENUE  
SAN JUAN, TEXAS 78589-2649**

Specifications can be obtained by calling the Purchasing Department (956)223-2204, by picking them up at the San Juan City Hall, 512 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, [www.sjtx.us](http://www.sjtx.us).

Be advised that if a company downloads the bid specifications from the web page and is contemplating on submitting a bid to provide Annual Aluminum Sulfate/ Blends Supply – Water Treatment Plant #1, the respondent must register with the Purchasing Division so that any changes/additions via Addendum can be forwarded to the company. Please download the specifications on our website. Any communication regarding this RFB is Lori A. Maldonado, Purchasing Agent, who can be reached at (956)223-2204. Any communication regarding this RFB should be emailed to [lmaldonado@sjtx.us](mailto:lmaldonado@sjtx.us) including in the subject line "Annual Aluminum Sulfate/ Blends Supply – Water Treatment Plant #1 – RFB NO. 26-002-02-19". In all emails, please include in the subject line the RFB name and number and in body of the email, the company's name, address, phone and fax number, as well as the contact person.

The City of San Juan reserves the right to refuse and reject any or all proposals and to waive any or all formalities or technicalities or to accept the proposal to be the best and most advantageous to the City, and hold the proposals for a period of 60 days without taking action. Proposals submitted past the aforementioned date and time will not be accepted. Caution to those submitting proposals; those not in the proper form may be rejected.

It is the intent of this Request for Bids to describe and ultimately make it possible for the City of San Juan to purchase the below named ANNUAL ALUMINUM SULFATE/ BLENDS SUPPLY – WATER TREATMENT PLANT #1.

General Requirements and Agreement for Annual Aluminum Sulfate/ Blends Supply:

### **SPECIFICATIONS FOR ANNUAL ALUMINUM SULFATE/ BLENDS SUPPLY**

City of San Juan Water Treatment Plant #1 700 S. Kansas.

Specification – Water Treatment Plant #1 Annual Aluminum Sulfate/Blends Supply

City of San Juan Water Plant #1, 700 S Kansas, San Juan, Texas 78589

“Actual Quantities May Vary Significantly and are Dependent on Yearly Service Requests.”

1. Estimated quantities based on projected usage during a twelve-month period. The City will be ordering approximately half (.5) load, four thousand four hundred twenty (4,420) Gallons per load, approximately every month. The City may increase or decrease the usage depending on fund appropriations.
2. The unit prices for this contract shall remain the same, whether the City buys more or less than the amount of the product, and will not increase or decrease more than 20% unless mutually agreed in writing by both parties.
3. The price quoted shall prevail for a contract period of twelve months, or as otherwise specified from the time of acceptance and issuance of the Purchase Order.
4. The contract shall be for one (1) year period with the option to extend the contract for two (2) additional years at one (1) year intervals.
5. Bid price shall include any freight charges, deposits, rent, and demurrage charges for containers, and any environmental fees, if any. The city will not be responsible for any additional costs not included in the bid price.
6. The unit price per pound shall be specified by the bidder.
7. Superfund tax, hazardous handling charge, fuel surcharge, or other environmental charge shall be included in the bid price, or specified as an addendum. The city will not be responsible for any additional costs not included in the bid price.

8. Periodic integrity evaluation analysis shall be performed at least every six (6) months.
9. The approved Aluminum Sulfate/ Blends will have the Clar+Ion 91024 (Chem trade.) Aqualum 02471 (Brentagg southwest) Aluminum Sulfate/ Blends characteristics, or an approved equal. Any vendor proposing an approved equal must first perform an integrity evaluation analysis prior to submittal of bid and be added to the City's Approved list of Aluminum Sulfate/ Blends:
  - a. Appearance – Clear blue
  - b. Physical state – Liquid
  - c. PH – 2.4-2.7
  - d. Freezing point – -16 °C (3.2 °F)
  - e. Specific gravity – 1.30
  - f. Solubility – 100%

**BID FORM FOR ANNUAL ALUMINUM SULFATE/BLEND SUPPLY  
WATER TREATMENT PLANT #1  
BID NO. 26-002-02-19  
BID OPENING DATE: FEBRUARY 19, 2026**

I/We submit the following bid in ORIGINAL FORM for ANNUAL ALUMINUM SULFATE/ BLENDS SUPPLY - WATER TREATMENT PLANT #1 according to City of San Juan requirements, less tax:

**NOTE: In addition to responding to our “local solicitation for bids/proposals vendor/contractors are encouraged to provide pricing on the above referenced items/products/services passed on BuyBoard, H-GAC, TXMAS, TIPS, and/or other State of Texas *recognized and approved cooperative* which has compiled with the bidding requirements for the State of Texas (any and all applicable fees must be included). *All cooperative pricing must be submitted on or before bid/proposal opening date and hour.***

<u>CHECK ON</u>				
<input type="checkbox"/> BUYBOARD	<input type="checkbox"/> H-GAC	<input type="checkbox"/> TXMAS	<input type="checkbox"/> DEALER/LOCAL	
<input type="checkbox"/> TIPS	<input type="checkbox"/> TX DIR	<input type="checkbox"/> OTHER		
<b>CONTRACT NUMBER:</b> _____ (If Applicable)			<b>COMMODITY NUMBER:</b> _____ (If Applicable)	

Item	Estimated Quantity	Description	Unit Price	Extended Price
1	6 loads	Annual Aluminum Sulfate/ Blends (per specifications)  Delivery Time _____  Note: Unit Price Shall Be Per Pound	\$ _____	\$ _____

10. **LITIGATION SUMMARY:** A litigation summary that briefly describes any claims or lawsuits that have been filed within the last ten (10) years against the respondent individual or firm that relates to the services performed by the respondent individual or firm must be submitted. Identify the claim or lawsuit by naming the adverse party, case number, jurisdiction where filed and current status and/or outcome of the claim or lawsuit. **If no summary is given or if a general statement is given that refers the City to inquire with a respondent individual's counsel or firm's counsel, the RFQ, RFB, RFP or CSP may be considered NON-RESPONSIVE and eliminated from consideration.** This statement may be submitted as a separate document, but must be provided at the same time that the **RFQ, RFB, RFP or CSP** is submitted.

11. Vendor must submit a copy of their current W-9 as part of the proposal package.

12. The City of San Juan must receive one (1) hard copy of your submission (1) copy and one electronic PDF on a flash drive

All addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be San Juan and as such are made part of the original bidding documents.

Does the Company have an office located in San Juan, Texas? Yes \_\_\_\_\_ No \_\_\_\_\_

Has the Company ever conducted business with the City of San Juan? Yes \_\_\_\_\_ No \_\_\_\_\_

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

SIGNATURE: \_\_\_\_\_

TYPE/PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TYPE/PRINT NAME: \_\_\_\_\_

TITLE: City Manager \_\_\_\_\_

COMPANY: City of San Juan \_\_\_\_\_

ADDRESS: 512 S. Nebraska, San Juan, TX 78589 \_\_\_\_\_

TELEPHONE: (956)223-2200 \_\_\_\_\_

DATE: \_\_\_\_\_



### NOTICE OF INTENT TO RESPOND

Firms interested in submitting a bid on **26-002-02-19** as outlined in the specifications, should indicate their intention by signing, dating and returning the form to the email address below prior to FEBRUARY 13, 2026, so that they may receive any addendums to the specifications should the need arise.

City of San Juan  
Attn: Lori A. Maldonado, Purchasing Agent  
512 S. Nebraska Avenue, San Juan, Texas 78589  
Phone: (956) 223-2204  
lmaldonado@sjtx.us

Bidder: \_\_\_\_\_  
[Please print or type the full name of your proprietorship, partnership, corporation, or joint venture.\*)

Contact Name: \_\_\_\_\_  
[Please print or type name] [Title]

Address: \_\_\_\_\_  
[Mailing]

\_\_\_\_\_  
[Street, if different]

Telephone: \_\_\_\_\_  
[Print or type telephone number]

Fax: \_\_\_\_\_  
[Print or type telephone number]

Email: \_\_\_\_\_  
[Print or type]