



CITY OF SAN JUAN
AMBULANCE SERVICE
SPECIFICATIONS

RFP NO. 25-013-09-04

THE CITY OF SAN JUAN (hereinafter referred to as “The City”) is requiring complete ambulance service including any and all emergency calls. Functional compliance with all of these specifications is expected on a regular basis and inspections may be conducted by The City on a timely basis at their sole discretion. The City reserves the right to cancel the contract if the terms and conditions or specifications are not being met by the awarded contractor. While every effort has been made to verify the data in this bid document, contractors are encouraged to verify important information necessary for their bid proposal and familiarize themselves with the on the ground conditions in The City.

The place of performance shall be in the CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS.

A. QUALIFICATIONS:

All bidders shall furnish sufficient evidence in their submission to demonstrate to The City that they have operated, or are presently operating, an ambulance service at the Paramedic Level for three (3) years. They must have sufficient number of ambulance services staff with three (3) years of emergency response experience at their appropriate certification level to perform the contract services. All bidders shall be required to demonstrate to the satisfaction of The City that they have adequate financial resources, experienced personnel, and the skills required to perform all services required by the Specifications and shall furnish such information and/or proof of these qualifications. All bidders must also disclose the details as to whether their ambulance company has ever been issued an OEMS/DPH Provisional License. The City reserves the right to not award the ambulance contract to any ambulance company that has been issued a Provisional License.

B. REQUIREMENTS:

1) One (1) MICU Ambulance is to be located within The City 24 hours a day, 7 days a week, 365 days per year.

- MICU average (mean) response time is to be under 10:00 minutes to arrival on scene 90% or greater of the time.

2) MICU Ambulance and EMT-Ps to meet or exceed The State of Texas regulations, MICU Ambulance is to utilize The City’s Fire Department radio frequency for the following:

- signing on when responding, arrival at scene, and clearing the scene, either transporting the number of patients to hospital (specify hospital) or remaining in service.

3) Contractor must provide at no cost to The City, at least one (1) staff member to coordinate and provide public education services, training, CPR and obstructed airway procedures, informational talks on EMS related subjects, AED training to recertify at the appropriate levels, and other health matters.

4) Contractor must provide at no cost to The City, CPR and/or First Aid training to all City employees once a year.

5) Contractor agrees to take part in all Civil Defense/ Emergency Management, Emergency Preparedness, and Disaster Training exercises as deemed necessary by The City.

- 6) Contractor must provide MICU unit at public events when requested to do so by The City at no cost.
- 7) Contractor shall provide phone number to person or people in charge for supplies that may be needed at any time.
- 8) Contractor shall also provide any medical equipment needed for fire and/or police department, requested supplies shall be provided after any emergency or on a daily basis.
- 9) Contractor must provide a detailed list of all personal and certification levels and copies of their certifications.
- 10) Contractor shall designate identification procedures for its operators and attendants and will be responsible for ensuring that the procedures used will allow the general public to be able to readily identify Contractor's personnel as ambulance personnel.
- 11) All of Contractor's personnel shall carry on their person, at all times, while performing their duties as set out herein identification establishing their certification.
- 12) Contractor agrees to follow and abide by the established protocol procedures of any hospital.

No contract shall be awarded to any contractor who, as solely determined by The City as not qualified to perform satisfactory service due to an unsatisfactory emergency response record, or inadequate qualifications, experience, and/or lacks the necessary capital, personnel, organization, and/ or equipment to conduct and complete the services in strict accordance with all specifications.

Ambulance contractors shall list all communities within a 50-mile radius of The City in which they are providing service or have provided service, including all periods of such service, all subject to investigation and verification by Town personnel in order to determine the eligibility of the contractor.

C. INVENTORY

- 1) The Contractor shall resupply any and all medical equipment used in the field by The City's Public Safety personnel.

D. COMPLIANCE WITH THE LAW

All contractors shall be in compliance with all applicable Federal and State legislation and the rules and regulations promulgated thereunder; the applicable by-laws, rules and regulations and/or ordinances of The City; Federal Regulations and State Regulations as amended; and as requested by Police, Fire or other City agencies, hereinafter referred to as the "Standards." The Contractor shall meet all requirements of the above legislation, regulations, and Standards, including any subsequent changes. In the event the Contractor becomes aware of a material change in the Standards, he/she shall notify The City Manager and/or City Administrator in writing within fifteen (15) calendar days of having become aware thereof.

E. CANCELLATION BY THE CITY

The City reserves the right to cancel this contract with cause on thirty (30) calendar days' written notice, certified mail, return receipt requested, if the contractor fails to meet the following standards:

- The Contractor must at all times uphold the service and response standards set forth in the bid specifications. The Ambulance Service must notify The City immediately if it fails to meet any standard or specification in the contract. A failure to notify The City about any failure to uphold the standards and specifications set forth is considered a breach of the Ambulance contract terms and conditions.
- The Contractor must possess and maintain sufficient equipment, materials and personnel to meet all requirements set forth in the bid specifications.
- All bid prices must be maintained for the entire contract period.

The City shall state in their notice the specific reason(s) why the contract is being cancelled or not renewed. If the Contractor shall be adjudged as bankrupt, or if it should make a general assignment for the benefit of its creditors, then The City without prejudice to any other right or remedy and after giving the Contractor seven (7) days' notice, may terminate the employment of the Contractor, or may terminate the authority of the Contractor to continue work, and The City may enter into another contract without advertising therefore and hold the Contractor, herein, liable and responsible for all damage caused to the Towns thereby.

F. TERM/WORK TO BEGIN

This Contract shall commence on the designated start date, and the term is one (1) year, beginning on _____, 2025 through _____, 2026, with the provision to extend the contract an additional two (2) years, at one-year intervals, or unless sooner terminated as herein provided.

G. INVOICES AND PAYMENTS:

Contractors shall be entitled to payments made in the following manner:

Invoices: Each monthly invoice shall be rendered on or before the fifteenth (15th) day of each month for the preceding month's work. Failure to timely submit the invoice could result in a delay in payment.

Payment: Payment by The City to the Contractor, subject to deductions and claims, shall be made on the last day of each month.

H. SPECIAL CONDITIONS:

The following paragraphs are special conditions which must be met by the Contractor under basic and optional service level specified herein below;

- 1) The Contractor (or "Ambulance Company"/these terms are used interchangeably) shall furnish all the usual and necessary "MICU" Emergency Ambulance services, with all services

incidental thereto, for the transportation of The City's residents and/or the general public to area medical facilities.

2) Ambulance vehicles, State-mandated garaging facilities, and staff must be available at all times for inspection by an agent or designee of The City.

3) The Contractor shall provide all ambulance services to deliver all persons in The City as patients to medical facilities under the direction of staff from The City's Police and/or Fire Department(s). However, emergency ambulance services shall not include deliveries or transfer of persons from any rest home, clinic, hospital, convalescent home or other private institution which does not involve emergency or medical treatment which is essential to the health or life of such person

4) The ambulance(s) customarily assigned to The City shall be equipped with functioning mobile and portable two-way radios, on such a wave length that communication may be obtained between the Ambulance, The City's Communications Centers, The City's Public Safety Vehicles, and with other emergency ambulance service response coordinating agencies and Emergency Room Facilities. Whenever the Ambulance Company reports to an emergency call, it shall login with the The City's Communications Center at the time of dispatch.

5) In the event of simultaneous calls for emergency medical service and/or overlapping calls for emergency medical service, the Ambulance Company shall have sufficient staffing and equipment capable of responding within a reasonable time, with one or more additional ambulance(s) as the incident(s) may require. In case of medical necessity, the Ambulance Company shall be able to furnish transportation within a radius of fifty (50) miles from The City while also simultaneously maintaining backup coverage. The licensure level of such responding ambulance(s) shall be at the discretion of the Ambulance Company but shall always maintain MICU coverage. The Ambulance Company shall develop and maintain a written plan for simultaneous backup coverage. The City reserves the right to review the backup coverage plan at any time during the contract period

6) In the event the Ambulance Company does not have sufficient staff, is delayed in its response time, and/or calls The City's Fire Department for assistance, The City reserves the right to charge the ambulance company a fee for the use of The City's personnel, in accordance with the allowable charges stated in this proposal (basic life support). Said fee shall then be deducted from the Ambulance Company's monthly bill.

7) All vehicles utilized by or on behalf of the Contractor within The City shall be properly insured, registered, and maintained, and shall display a valid Motor Vehicle inspection sticker at all times during the life of this contract. All vehicle shall not exceed six (6) years of age.

8) Contractor's/emergency personnel must at all-times hold all professional, regulatory and administrative certifications required for the work outlined in the specifications.

9) Regardless of MICU paramedic Ambulance housing location; the closest/nearest ambulance will be dispatched to incidents in The City.

10) Any housing of Contractor vehicles in a City owned building(s) will require a discount credit from the bid price by Contractor to the The City and/or shall be charged a monthly fee,

which will be discounted from the monthly payments. No such housing is implied or guaranteed.

11) The City reserves the right to ban any EMS personnel from the Contractor from working in The City following a written complaint from any Public Safety personnel and investigation that an EMS employee was derelict in their duties, conduct unbecoming, attitude problems towards Public Safety personnel etc.

GENERAL TERMS AND CONDITIONS FOR AMBULANCE CONTRACTORS

1) All quoted prices shall be in force for the full term of the contract or until another contract is awarded. The City shall establish the term of the contract which cannot exceed one (1) year without City approval.

2) Submission of bid: Bids shall be submitted as directed in the invitation to bid. Bids shall be submitted in the format specified, and all appropriate blank spaces shall be filled. The City is requesting One (1) Original (1) Copy and One (1) USB Electronic format of the proposal in a sealed envelope. The envelope should clearly indicate it is a proposal for Ambulance Service. **Proposals submitted by fax or electronically will not be accepted. Proposals must be submitted on or before 4:00 p.m., on Thursday, September 4, 2025, in a sealed envelope with a return address, addressed as follows:**

**REQUEST FOR SEALED PROPOSAL
AMBULANCE SERVICE
RFP NO. 25-013-09-04
ATTN: LORI A. MALDONADO, PURCHASING AGENT
CITY OF SAN JUAN
512 S. NEBRAKSA AVENUE
SAN JUAN, TEXAS 78589-2649**

3) The City reserves the right to cancel this bid process at any time before a contract is approved and executed. The City shall award a contract by written notice to the selected firm no later than sixty (60) days from the bid submission deadline, unless the time for contract award is extended by mutual agreement between The City and the selected Contractor. Work will not begin without receipt of an executed contract, and the Contractor's performance under the contract must be completed by the date submitted in the Contractor's proposal and approved by The City unless extended in writing by The City.

4) In the event a contractor is of the opinion there are inconsistencies between portions of the specifications, terms or conditions which cause confusion as to the precise intention or objective of the City in its invitation for bids, it shall be the obligation of the contractor to notify The City, in writing, at least seven (7) calendar days before the bid opening stating in detail the section or sections which the contractor is of the opinion are inconsistent, together with an explanation why the contractor is of the opinion said sections are inconsistent.

5) In accordance with the laws of The State of Texas, the awarded contractor must certify under the penalties of perjury that he/she has filed all State tax returns and paid all State taxes required under the law. (Said certification will be included in the Contract.)

6) In accordance with the laws of The State of Texas, any person submitting a quote proposal or bid to The City for the sale, lease or provisions of supplies, equipment, materials, services or other property (whether or not for repairs or construction work) shall certify on the Official Form and on the Contract, under the penalties of perjury, that his/her bid is in all respects bona fide, fair and made without collusion or fraud with any other person. (As used in this paragraph, the word person shall mean any natural person, joint venture, partnership, corporation, or other business or legal entity.)

7) In accordance with the laws of The State of Texas, if a final judgment or decree is rendered in any civil or criminal proceeding brought by the Attorney General under these Chapters to the effect that a defendant (Contractor) has violated any section, The City may void, rescind or cancel any contract to which the violation pertains or relates, and which was entered into with said defendant (Contractor).

8) A quote proposal containing an alteration or an erasure of any price contained in the document which is used in determining the lowest responsible quote shall be rejected unless the alteration or erasure is corrected as herein provided. An Alteration or erasure may be crossed out, and the correction thereof printed in ink or typewritten adjacent thereto, and initialed in ink by the person signing the quote.

9) A record shall be kept of all contracts and documents, with the names of quotes and the amounts and with the successful contractor indicated thereon. All such records shall be open to public inspection. In any case where competitive bids are required, and where all bids are rejected, no bids will be called, as in the first instance, unless otherwise expressly provided by law.

10) In accordance with Section 504 of the (Federal) Rehabilitation Act of 1973, each contractor awarded a contract pursuant to these General Requirements must certify to The City that said contractor does not discriminate in its employment, procurement, and marketing activities on the basis of race, creed, color, national origin, sex, handicap or age.

11) The Contractor shall have the right to collect reimbursement from all persons to whom it renders emergency medical services. The City acknowledges that such payments are intended only to ensure availability and furnishing by the Contractor of adequate equipment to meet the need for emergency medical services within the City. The Contractor warrants and represents that it will not refuse any request for emergency medical services to residents and/or any member of the general public in The City.

12) The Contractor will bill persons, or their insurer, for emergency medical services rendered, including ambulance transportation and other services rendered. The parties agree that The City is not responsible for collection of fees and are not liable for any such amount billed. The Contractor shall provide The City with a schedule of the amounts it charges for its services within ten (10) days after the execution of this Agreement and within ten (10) after any change in the schedule. The Contractor agrees to accept Medicare and Medicaid assignment for persons insured.

13) Charges for the transportation from an emergency scene to a local hospital for firefighters, police officers, and/or other City officials who are injured in the line of duty shall be considered as included within the annual payment by The City set forth in Section 1 above. However, if no payment is made under Section 1 then the Contractor will bill The City the current Worker's Compensation rate in effect at the time of the request for service.

14) The City, without invalidating the contract, may order extra work or make changes by altering, adding to, or deducting from the work; and the contract sum shall be adjusted accordingly. All such work shall be executed under conditions of the original contract except that any claim for extension of time caused thereby shall be adjusted at the time of ordering such change. In giving instructions, the City Manager and/or their project director shall have authority to make minor changes in the work not involving extra cost and consistent with the purposes of the work; but otherwise, no extra work or change shall be made unless in pursuance of written contract amendment signed by the City Manager and no claim for an addition to the contract sum shall be valid unless so ordered.

15) If the Contractor shall be adjudged as bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he should persistently or repeatedly refuse, or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials or equipment, or if he should fail to make prompt payments to subcontractors, or for material or labor or persistently disregard laws, ordinances or the instructions of The City Manager and or otherwise be guilty of a substantial violation of any provision of the contract, then The City without prejudice to any other right or remedy and after giving the contractor seven (7) days' notice may terminate the employment of the Contractor, or may terminate the authority of the Contractor to continue work and may take possession of city premises, and all of the materials, tools, equipment and appliances thereon, as The City deems expedient, and shall not deprive The City of any other remedy at law or inequity.

16) The contract will be awarded only to one responsible contractor who is capable of performing and experienced at the type of work entailed. Only reputable established companies will be accepted as responsible vendors. The contractor will be required to show proof that it has sufficient equipment and appropriately trained and certified personnel to properly and efficiently accomplish the proposed work. Each Bidder shall also furnish proof of financial ability to start, operate and complete the work in the form of a 50% Performance Bond due in The City Purchasing Office before the contract is signed by The City.

17) No official of The City or their agents or employees shall be held personally responsible for any liability arising under the contract.

I. INDEMNITY CLAUSE

The awarded contractor shall hold harmless and indemnify The City from all claims, legal or equitable, including court costs and reasonable attorney's fees arising out of or occasioned by, directly or indirectly, any act, omission, operation, activity, or any negligent act performed by the Contractor, or its agents, servants, employees, officers, directors, subcontractors, or licensees, under this agreement.

It is the expressed intent of the parties to this agreement that the indemnity provided for in this section is an indemnity extended by the CONTRACTOR to indemnify and protect the CITY from the consequences of the City's own negligence, provided, however, that the indemnity provided for in this section shall apply only when the negligent act of the CITY is a contributory cause of the resultant injury, death, or damage, and shall have no application when the negligent act of the CITY is the sole cause of the resultant injury, death, or damage, unmixed with the legal fault of another person or entity.

The CITY shall not be liable or responsible for, any act, omission, operation, activity or negligent act performed by CONTRACTOR, or its agent and shall be saved and held harmless by the CONTRACTOR from and against any and all cost of litigation, attorney's fees, court cost, expenses, and expert fee reasonably incurred by CITY in the defense of any suits or actions for losses, damages, claims or liability of any character, type, or description for injury or death to any person, or injury to any property, received or sustained by any person or persons or property, arising out of, or occasioned by, directly or indirectly, from any act, omission, operation or activity performed by the CONTRACTOR, or its agents, servants, employees, officers, directors, subcontractors, or licensees, under this agreement, or arising from the negligent operation or activity performed by the CITY, or its agents, servants, employees, officers, or elected officials, under this agreement.

It is the expressed intent of the parties to this agreement that the indemnity provided in this section for all and all costs of litigation, attorney's fees, court costs, expenses, and expert fees reasonably incurred by CITY shall be applicable regardless of whether or not the CITY incurs liability for which the CONTRACTOR has agreed to indemnify the CITY.

J. INSURANCE

LIABILITY INSURANCE

The CONTRACTOR shall provide automobile liability policy(ies) of insurance with a minimum coverage for all CONTRACTOR's vehicles in an amount for each vehicle of not less than \$1,000,000.00 property damage, \$1,000,000.00 bodily injury each person, and \$1,000,000.00 bodily injury each occurrence, and shall further provide errors and omissions policy(ies) of insurance with coverage for all of CONTRACTOR's shall provide to the CITY satisfactory evidence of the existence of this indemnification coverage. The CONTRACTOR shall require that the insurer specify in the certificate of coverage that the insurer shall serve on the CITY 10 day's written notice prior to cancellation of the insurance policy.

INDEMNITY INSURANCE

The CONTRACTOR shall provide a policy(ies) of insurance under which the CITY shall be indemnified against any liability, as specified in this agreement, which provides for a minimum indemnification coverage of all attorney's fees, litigation costs, court costs expenses expert fees and \$1,000,000.00 for each person and \$1,000,000.00 for each single occurrence for bodily injury or death and \$1,000,000.00 for each single occurrence for injury to or destruction of property. The CONTRACTOR shall provide to the CITY satisfactory evidence of the existence of this indemnification coverage. The CONTRACTOR shall require that the insurer specify in the certificate of coverage that the insurer shall serve the CITY 10 day's written notice prior to cancellation of the insurance policy.

WORKER'S COMPENSATION INSURANCE

CONTRACTOR agrees to provide Worker's Compensation Insurance as mandated by Preamble 110.110, and hold harmless the CITY of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract(s) and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage.

All policies shall be so written that The City Manager and/or the Purchasing Department will be notified of cancellation or restrictive amendment at least thirty (30) days prior to the effective date of such cancellation or amendment. A certificate from contractor's insurance carrier showing at least the coverage and limits of liability specified above and expiration date shall be filed with the Purchasing Offices before operations are begun. Such certificate shall not merely name the types of policy provided, but shall specifically refer to these specifications and shall state that such insurance is as required by these specifications.

The Contractor shall name The City of San Juan as "Also Insured" on their insurance policies and supply the City with an Insurance Certificate before the contract begins.

CERTIFICATES OF INSURANCE MUST BE SUBMITTED TO THE PURCHASING OFFICE BEFORE A CONTRACT IS SIGNED. THE CERTIFICATES OF INSURANCE MUST INCLUDE ALL COVERAGE AS STATED ABOVE.

K. PUBLIC NOTICE, ADVERTISING 911

CONTRACTOR is authorized to give public notice of the arrangement for emergency ambulance service set forth in this contract and to place appropriate listings in telephone directories and other appropriate places concerning emergency calls. If CITY decides, during the term of this agreement, to initiate, provide or participate in an emergency phone number, such as "911" or other like service, CONTRACTOR agrees to cooperate in such use and become a part of such service.

L. PROVISIONS OF BACK-UP SERVICE

CONTRACTOR represents that it is able to, and agrees that it shall, respond to each emergency call within a reasonable amount of time from the time of receiving a request for emergency service (not to exceed ten (10) minutes). Should CONTRACTOR be unable to so respond upon receiving a call, CONTRACTOR shall call for back-up service from another ambulance company and identify who the backup CONTRACTOR will be, or call for a dispatch from the Fire Department, or both, to ensure that a timely response is provided. The back up Ambulance must also be MICU. Preference shall be given to companies with three (3) years of more as a 911 provider.

CONTRACTOR shall provide the name and number of the back-up ambulance company or companies. CONTRACTOR shall bear the cost of any such back-up service ("Respond" as used herein means dispatching an ambulance to the designated place).

However, The CONTRACTOR shall not assign the contract or any part thereof, or sublet it or any part thereof, or assign any monies due or to become due to it there under without previous written consent of The CITY.

M. MONTHLY REPORTS/RECORDS

CONTRACTOR agrees to keep true and accurate records of its activities undertaken in this agreement.

CONTRACTOR agrees to provide monthly run reports and average response times from The City which will include all incidents and response times. Said reports and response times shall be timely delivered to the CITY's Fire Chief, no later than the 5th day of each month.

CONTRACTOR's monthly reports shall include the following information: number of emergency calls made, the name of the person requesting emergency service, the location, the time that the call was received, the time that the ambulance was dispatched and the time of arrival (the response time), the nature of the call, the charges made therefore, the number and condition of the ambulances in service, the number and certification status of CONTRACTOR's personnel and such other relevant information as CITY may from time to time require.

Failure to timely submit said reports and response times, may incur a penalty fee of Five Dollars and 00/100 (\$5.00) per day for each day said reports are late. Said fee shall be deducted from the following month's payment to Contractor.

N. CONFLICT OF INTEREST

Bidders are advised that they must be in compliance with the below mentioned law:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed as per Section 176.006, Local Government Code a person commits an offense if the person violates Section 176.006, of the Texas Local Government Code. An offense under this section is a Class C Misdemeanor.

For more information to obtain questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any questions about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements.

O. DISPUTE VENUE

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

P. LITIGATION SUMMARY

A litigation summary that briefly describes any claims or lawsuits that have been filed within the last ten (10) years against the respondent individual or firm that relates to the services performed by the respondent individual or firm must be submitted. Identify the claim or lawsuit by naming

the adverse party, case number, jurisdiction where filed and current status and/or outcome of the claim or lawsuit. **If no summary is given or if a general statement is given that refers the City to inquire with a respondent individual's counsel or firm's counsel, the RFQ, RFB, RFP or CSP may be considered NON-RESPONSIVE and eliminated from consideration.** This statement may be submitted as a separate document, but must be provided at the same time that the **RFQ, RFB, RFP or CSP** is submitted.

Q. METHOD OF AWARD

Ambulance COMPANY is advised that the City of San Juan reserves the right to award this contract to the lowest responsible COMPANY or the COMPANY that ranked the highest, therefore, providing the best value. Factors and weights to be considered to determine respondent providing the best value are as noted on the specification/requirements.

R. NOTICE

Any notice given by CONTRACTOR to the CITY shall be sent by U.S. mail, certified mail, postage prepaid addressed to:

City of San Juan
Purchasing Division
512 S. Nebraska
San Juan, Texas 78589-2649

Signed and executed in triplicate this _____ day of _____, 2025.

CITY OF SAN JUAN, TEXAS

TIRSO GARZA, INTERIM CITY MANAGER

RICARDO PALACIOS, CITY ATTORNEY

ATTEST:

BRENDA ESCALANTE, CITY SECRETARY

AMBULANCE SERVICE DEFINITIONS

A. Ambulance

Shall mean A vehicle for transportation of sick or injured person to, from or between places of treatment for an illness or injury, and provide out of hospital medical care to the patient but specifically excludes funeral coaches and patient transfers.

B. City

Shall mean the map of the City of San Juan, Texas (Exhibit A).

C. Emergency Ambulance

Shall mean one (1) mobile intensive care unit (MICU) ambulances used, designed or re-designed for the purpose of transporting the sick or injured, providing (MICU), the rendering of first aid, and/or assisting in rescue operations while the vehicle is being operated under emergency conditions.

D. Emergency Call

Shall mean a request for ambulance service in which the element of time in transporting the sick, injured or wounded for medical treatment is essential to the health or life of such person.

E. Emergency Circumstance

Shall mean the existence of circumstances in which the element of time in transporting the sick, injured or wounded for medical treatment is essential to the health or life of such person.

F. Emergency Service

Shall include the emergency ambulance trip to the place of emergency and rendering of MICU, and the transport to the hospital or other specified destination.

G. Emergency medical technician-paramedic (EMT-P) –

Shall mean An individual who is certified by the department as minimally proficient to provide emergency prehospital or interfacility care in health care facility's emergency or urgent care clinical setting, including a hospital emergency room and a freestanding emergency medical care facility by providing advanced life support that includes initiation and maintenance under medical supervision of certain procedures, including intravenous therapy, endotracheal or esophageal intubation or both, electrical cardiac defibrillation or cardioversion, and drug therapy.

H. Definition: Paramedic Primary Coverage

The Ambulance service shall be staffed twenty-four (24) hours a day, seven (7) days a week, at the Mobile Intensive Care Unit (MICU) Paramedic Level; and each Ambulance shall maintain its accreditation of the State Department of Public Health and shall meet the State Ambulance Regulations, as amended, all at the MICU (Paramedic) Level; and any applicable Federal laws and regulations. Vehicles shall be maintained with all equipment and supplies required by the Texas Transportation Code, the Department of State Health Services, Health and Safety Code, as amended, all at the MICU (Paramedic) Level; and any and all other applicable State Law, Federal law and/or regulations. ("MICU (Paramedic) Primary Coverage")

I. Definition: Basic Life Support Backup Coverage -Ten Minute Response Standard

In the event the Company commences any Paramedic Ambulance emergency run to a facility outside of The City, said Company shall provide at a Site, suitably centrally located in The City, a Class I First Response Ambulance at the ALS Level within ten (10) minutes of the time when the primary response ambulance is committed to its call within The City in accordance with all the standards at the ALS Coverage level. The aforesaid backup ambulance shall log in with The City's Public Safety Communications Centers immediately upon its arrival at the site or scene, and upon arrival at its ultimate destination if so dispatched. ("ALS Backup Coverage- Ten Minute Response Standard")

NON-COLLUSION STATEMENT

The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. (The word person shall mean any natural person, joint venture, partnership, corporation or other business or legal entity).

Company Name _____

Company Address _____

Authorized Signature _____

Telephone Number _____

Date of Bid _____

CERTIFICATE OF VOTE (Corporations Only)

At a duly authorized meeting of the Board of Directors of the

_____ held on _____ it was voted that
(Name of Corporation) (Date)

_____ of this company, be and hereby authorized to execute contracts and bonds in the name and on behalf of said company, and affix its corporate seal hereto; and such execution of any contract or obligation in this company's name on its behalf by such officer under seal of the company, shall be valid and binding upon this company.

I hereby certify that I am the clerk of the above-named corporation and that

_____ is the duly elected officer as above of said company, and that the above vote has not been amended or rescinded and remains on full force and effect as the date of this contract.

(Date)

(Clerk) Corporate Seal

SEVERABILITY CLAUSE

In the event any portion of The City's specifications dated ____/____/25 is determined to be in violation of Federal, State and/or Local Laws, that section will immediately be null and void and the full force spirit of the remaining terms

IN WITNESS WHEREOF the parties hereto have accepted this agreement the day and year first written dated _____

Contractor:

BY: _____

(Title)_____

INDEMNIFICATION CERTIFICATION

I the undersigned shall to the maximum extent permitted by law indemnify and save harmless The City of San Juan from any and all damages, liability, actions, suits, proceedings, claims, demands, losses, costs and legal expenses (including reasonable attorney's fees) that may arise out of or in connection with services provided by this contract.

Contractor:

BY: _____

(Title)_____

CITY OF SAN JUAN AMBULANCE SERVICES CLIENT LIST

PLEASE LIST BELOW ALL COMMUNITIES WITHIN A FIFTY MILE RADIUS OF THE CITY OF SAN JUAN WHICH YOU ARE OR HAVE FURNISHED THE TYPE OF SERVICE AS REQUIRED BY THE CITY;

Please use additional pages if needed;

City/Town	Telephone Number	Years of Service
City/Town	Telephone Number	Years of Service
City/Town	Telephone Number	Years of Service
City/Town	Telephone Number	Years of Service

CITY OF SAN JUAN AMBULANCE SERVICES

OFFICIAL BID FORM 2025

_____ proposes to provide ambulance service for The City of San Juan based on the bid document dated ____/____/25 and the Official Bid Form below;

MICU Paramedic Service

(24 hours, 7 days a week, 365 days)

Location	Service Level	Service Cost Year One	Service Cost Year 2	Service Cost Year 3	Total
City	MICU 1 UNIT				

Checklist of Bid Submission Requirements:

- Addenda Received (if applicable) _____
- Client List Enclosed _____
- Equipment List Enclosed _____
- Signed Certification/Statement Standard Forms _____
- Has your company even been given a provisional certification?

Yes_____ No_____ (past or present) If yes, please explain below;