



**Mayor:** Mario Garza  
**Mayor Pro-Tem:** Marco "Markie" Villegas  
**Commissioners:** Mario Cantu  
Jesus "Jesse" Ramirez  
Gilbert Garza

**"The Friendly City"**

## City of San Juan Occupancy & Health Application

1. Name of business \_\_\_\_\_
2. Address of business \_\_\_\_\_
3. Legal description / location \_\_\_\_\_
4. ☐ New Business      ☐ Annual Renewal      ☐ Ownership Change
5. Type of business \_\_\_\_\_
6. Owner's name \_\_\_\_\_ Phone # \_\_\_\_\_
7. Operator's name \_\_\_\_\_ Phone # \_\_\_\_\_
8. Home address of owner and/or operator \_\_\_\_\_  
\_\_\_\_\_
9. Number of employees \_\_\_\_\_
10. Alcoholic beverages consumed : \_\_\_\_\_ On premise \_\_\_\_\_ Off premise
11. Hours of operation \_\_\_\_\_

Requirements		Fee Schedule	
Site Plan		Occupational Fee \$50.00	Fire inspection Fee \$50.00, \$75.00, \$150.00
Deed/Lease Agreement		Health Fee \$100.00, \$125.00, \$150.00	Health Re-Inspection \$25.00

\_\_\_\_\_  
Applicant's Signature

Date: \_\_\_\_\_

**\*\*\*\*\*LICENSE IS TO BE RENEWED ON A YEARLY BASIS\*\*\*\*\***

For Office Use Only	
Inspections: _____	Date: _____
Planning: _____	Date: _____
Approved <input type="radio"/> Denied <input type="radio"/>	
For Fire Department Use Only	
Received by: _____	Date: _____
Inspector: _____	Inspection Date/Time: _____
Approved <input type="radio"/> Denied <input type="radio"/>	

## **Facility Sketch**

Note: A Facility Sketch is required to indicate the proposed equipment layout arrangements, floor, wall, ceiling construction, restroom, garbage disposal area.

Business Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_