



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Mario Cantu
Adina "Dina" Santillan
Jesus "Jesse" Ramirez

"The Friendly City"

City of San Juan Occupancy & Health Application

1. Name of business _____
2. Address of business _____
3. Legal description / location _____
4. ☐ New Business ☐ Annual Renewal ☐ Ownership Change
5. Type of business _____
6. Owner's name _____ Phone # _____
7. Operator's name _____ Phone # _____
8. Home address of owner and/or operator _____

9. Number of employees _____
10. Alcoholic beverages consumed : _____ On premise _____ Off premise
11. Hours of operation _____

Requirements		Fee Schedule	
Site Plan		Occupational Fee \$50.00	Fire inspection Fee \$50.00, \$75.00, \$150.00
Deed/Lease Agreement		Health Fee \$100.00, \$125.00, \$150.00	Health Re-Inspection \$25.00

Applicant's Signature

Date: _____

*******LICENSE IS TO BE RENEWED ON A YEARLY BASIS*******

For Office Use Only	
Inspections: _____	Date: _____
Planning: _____	Date: _____
Approved <input type="radio"/>	Denied <input type="radio"/>
For Fire Department Use Only	
Received by: _____	Date: _____
Inspector: _____	Inspection Date/Time: _____
Approved <input type="radio"/>	Denied <input type="radio"/>

Facility Sketch

Note: A Facility Sketch is required to indicate the proposed equipment layout arrangements, floor, wall, ceiling construction, restroom, garbage disposal area.

Business Name: _____

Signature: _____ Date: _____